

Boston Big Local Meeting 10th March 2016
Age UK, William Garfitt House, 116 High Street, Boston

Name	Title	Resident/ Non Resident	Apologies
Richard Tory (RT)	Chair	R	
Lind Anso Edwards (LAE)		R	
Rachel A Lauberts (RL)	Facilitator	NR	
Richard Barclay	LTO	NR	Apologies
Bill Badham (BB)	Big Local Rep	NR	
Jody Raggio (JR)		R	
Jane Bettany (JB)	Communications (conference call)	NR	
Christine Hunter (CH)	Note Taker	NR	
Wendy Griggs	LTO	NR	Apologies
Sarah Colbert (SC)		R	Apologies
Louis Colbert (LC)		R	Apologies
Ziedonis Barbaks (ZB)		R	Absent

		ACTION
1.	Apologies : As above	
2.	Approve minutes of last meeting: Minutes were read and agreed as a true record, proposed LAE seconded JR.	
3.	<p>Matters Arising that are not on the main Agenda:</p> <p>Bethany Lincoln from Sheffield Hallam University attended the meeting to discuss the social impacts of invents in communities in the Boston area. Following a question and answer session she agreed to forward RL a copy of her transcript. RT to contact absent Group members to vote on John Bird re-joining the Group on a “keep in touch” basis. RL confirmed the final points for the Local Plan review had been submitted to the Local Trust and JB had put this on the website. The Group discussed how to deal with working with specific Groups who do not share our values. BB stated we need to remain strong about nuances, not backing off and seek support from other Group members where we are unsure of how to deal with a specific issue.</p>	RT
4.	<p>Running things:</p> <p><i>LTO Update – RB :-</i></p> <ul style="list-style-type: none"> tabled the updated financial report and bank statement and confirmed the amounts spent during the month and closing balance as at 10/3/16 was £36,054.14 Expenditure for February was £3,087.03 and March was £535.25. <p>BB explained the group were proposing to “Tie Off” funds at the end of Year 1 and start afresh for Year 2’s budget. The group went through in detail the Year 1 Budget sheet noting overspends and underspends. They discussed the financial position transfer of additional funds to the Arts for Dementia group. Committed spend to 31/3/16 was £6,375. LAE asked if we had any funding with TaylorITEX and RL confirmed we are looking at the end of Building the Local Economy funding. BB suggested we leave</p>	

		ACTION
	this small amount of funding. Un-Limited and Star People were discussed and RL asked if they were still working on this with Boston college. JR suggested speaking about this next week at the meeting with Boston College to obtain clarification.	RL/RJ
	. <i>Building the Partnership</i> - BB suggested continuing with the current model of remaining in contact with group members who were still interested but unable to attend all meetings. Discussion ensued on how to advertise for additional members including linking this in with our AGM. The AGM was discussed and LAE suggested calling it a Birthday Celebration with the agreed date of Thursday 19 th May. It was agreed this would be from 4.00 – 6.00 pm at the Len Medlock Centre with tea/coffee to be provided. RL was asked to obtain a quote for 30-40 people from The Chocolate Fairy for a buffet and the cost of balloons with the BBL logo on. It was agreed to have a birthday cake possibly in the shape of a “1”. A leaflet drop was discussed to all houses within the BBL area notifying them of the event. BB suggested RL had time to contact activity members to let them know we expect them to attend and encourage them to bring one or two people who benefited from their activity. Purchase of the gazebo - RT to e-mail other group members for expenditure approval as the group were not quorate.	RL RL RL RT
5.	Doing things: <i>Reports Received</i> – RL tabled 2 reports from D Horry covering the Holiday family inflatable sessions, crash course swimming lessons, free 3 month kids gym membership, discounted gym membership. Two Group members read through the reports but could find no confirmation that they were attended by people from within the BBL area. RL was asked to obtain either postcodes, numbers of who attended from within the BBL area or what percentage of attendees came from the BBL area for the next reports. The group agreed that RL ask for the invoice to be submitted for payment. <i>Recent Activity</i> – Theme 1 Priority 1 Mobile App – RL confirmed she and RT are still in touch with LCC trying to move this forward. There is a £6,000 underspend to date. Following discussion the Group agreed that this could happen next year and agreed to include this £6,000 in next year’s budget. Theme 1 Priority 2.4 development fund - of the £5,500 allocated there is a £3,013 under spend of which £3,000 is to be transferred to Arts for Dementia as agreed by the Group - RL asked for the £13 remaining to be returned to the Local Trust. Theme 1 Priority 4 .1.2.3. £8,800 allocated in total this will be utilised in the second year. One of the activities being sub-contracted out was discussed and it was agreed RL would amend SLA’s to include that the service provider has to seek permission from the BBL Group before sub-contracting out. RL to speak to Jan Gould Martin and David Fannin to find out if LCVS still has the capacity to deliver their projects. Theme 2 Priority 1.1 £19,000 allocated over 2 years agreed Theme 2 Priority 2.2.2 The group agreed to continue Theme 3 Priority 1.1/2 Need to clarify with the LCVS if they still have capacity to continue.	RL RL RL RL

		Action
	<p>Theme 3 Priority 2.1/2 - £8,000 has been allocated to the Boston Marathon.</p> <p>Theme 3 Priority 3.1 Community Chest will continue for the full amount remaining.</p> <p>Theme 3 Priority 4 1/2 The Group will be purchasing equipment to support the beach event, (a gazebo). It was agreed to increase the budget for 3.4.2 to £1,500 for year 2.</p> <p>Theme 4 Priority 1.2 £6,000 was allocated with a £3,000 underspend this year on the Credit Union activity. BB proposed to allocate £3,000 next year for the same purposes. RL to contact the Credit Union to obtain an update on what will be happening next year.</p> <p>Theme 4 Priority 2.1 The under spend this year to date is £968. It was agreed to carry this forward to next year's budget as it may be used by some of the students going on the annual Hansa gathering.</p> <p>Theme 4 Priority 3.1 Was going to be run by the Boosting the Local Economy Group. JR confirmed he had spoken to Jenny Elwick but would contact her again to find out if they would be doing something to encourage and support small businesses. We would require a SLA from the Boston Town Team.</p> <p>Plan Coordinator costs – will be a slight under spend this year which is to be added to next year's budget.</p> <p>Printing and publication under spend would be carried forward into next year's budget.</p> <p><i>Community Chest update</i> – JR confirmed they had approved 5 applications last night £1,000 for the Hansa Day on 1st May 2016. Smylle Boston for room hire and advertising £440. Supporting arts for Dementia programme for a Mosaic in the B&M area of Boston £1,000 Endeavour radio to promote youth training £1,000 and a small start-up business called Bears Coaching for football equipment etc. £1,000</p>	<p>RL</p> <p>JR</p>
6.	<p>Communications:</p> <p><i>Projects</i> –the Group held a conference call with Jane Bettany (JB) who updated on her blog, tweets and Facebook. The Group informed JB of the Birthday celebration on Thursday 19th May. Following discussion it was agreed that JB would</p> <ul style="list-style-type: none"> • Produce a double sided colour A5 leaflet showing photos of successes and including date and time of event on 19th May. • Cost out for house to house delivery within the BBL area. • Cost out balloons with the BBL logo <p>Promoting the Marathon event on 17th April was discussed. JB asked for photos and RL confirmed she had asked the Police Cadets to take some video footage on the day. 206 people had registered so far. RL confirmed next year the Marathon would be held on the same day as the Boston Massachusetts event and they are hoping to open it to cyclists.</p> <p>RL confirmed the St Botolphs Teddy Bear challenge abseil on 12th June from the top of the Stump.</p> <p>JB gave some suggestions for the beach event including sun safety leaflets, rainbow beach balls, sun protection calculator, stickers etc. JB confirmed she had asked for samples and would find out lead times to bring to the next meeting.</p>	<p>JB</p> <p>JB</p> <p>JB</p> <p>JB</p>

		ACTION
	<p>RL agreed to email the 2 reports received from D. Horry to JB. Year one accounts were discussed and RL confirmed a hard copy would be available of the summary at the Birthday event and she would email a copy to JB.</p> <p>The group agreed to continue with JB's contract to provide support. They also agreed to renew RL's contact which expires in April. SLA's for JB and RL have to be provided and signed off. BB confirmed that funding for JB comes from Theme 4 Priority 4.1. RT confirmed that Boston College's news hub involvement with communications would be discussed at the meeting at 2.00 pm on Tuesday 15th March at Boston College.</p>	RL
7.	<p>AOB:</p> <p>BB thanked everyone for the budget/expenditure updates. Whether the Group had contact with MP's was raised and discussed. BB suggested putting a "spend-o-meter" on the website to show what the funds are being spent on and how much was left. It was agreed the Botolph Bear should be made in a normal bear colour.</p>	
8.	<p>Date & Time of next meeting: Next meeting will be on Thursday 14th April 2016 at 6.00 pm. The venue will be at Age UK in High Street, Boston.</p>	

Meeting finished at 8.30 pm.