

Boston Big Local Meeting 16th June 2016
Age UK, William Garfitt House, 116 High Street, Boston

Name	Title	Resident/ Non Resident	Apologies
Richard Tory (RT)	Chair	R	
Lind Anso Edwards (LAE)		R	
Rachel A Lauberts (RL)	Facilitator	NR	
Richard Barclay	LTO	NR	
Jody Raggio (JR)		R	
Alison Fairman (AF)	Hansa League	NR	
Christine Hunter (CH)	Note Taker	NR	
Wendy Griggs	LTO	NR	Apologies
Bill Badham (BB)	Big Local Rep	NR	Apologies
Sarah Colbert (SC)		R	Apologies
Louis Colbert (LC)		R	Apologies
John Bird		R	Apologies

		ACTION
1.	Apologies : As above	
2.	Approve minutes of last meeting: Minutes were read and agreed as a true record, proposed RT seconded LAE.	
3.	<p>Matters Arising that are not on the main Agenda:</p> <p>Advertising budget - was discussed at length and where the Group felt BBL was not promoted enough at events, such as the Marathon.</p> <p>Highlighting lessons learned RT proposed that the Group ask the Local Trust for £10,000 from future funding to purchase sail flags, banners etc. to be used at future events. JR suggested these be purchased in time for the Beach Event in August. RT suggested there was funding under Theme 3, Priority 1 and 2 still available. The group took a vote and agreed to RL contacting BB to obtain direction how to get the funds pulled down.</p> <p>Gazebo update- RB confirmed the gazebo had been delivered and needed to be checked quickly for any problems otherwise it would be too late to return. RL agreed to erect and check the gazebo with WG next week (Tuesday).</p> <p>Report on Hanse Conference (Bergen) - AF gave a comprehensive report on the successful Hanse trip to Bergen confirming that delegates attended representing Kings Lynn, Hull and Boston. 4 students who represented the Boston Youth Hanse were the first to attend such an event. They were well received and gave a great account of their lives, showing the diversity of cultures in Boston. Transported Arts attended representing the Arts Hanse. A variety of leaflets were produced in German, English and Norwegian languages. AF felt this was a great boost to Boston's tourism and trade as over 60,000 people attended the event. Much interest was shown in Boston's long wool production. AF confirmed the Boston Hanse Group would be attending next year's event in Kampen, with possible representation from Boston Port. The group will be promoting Hanse at the Heckington Show in July</p>	<p>RT</p> <p>RL</p> <p>RL/WG</p>

		ACTION
4.	<p>Running things: <i>LTO Update – RB :-</i></p> <ul style="list-style-type: none"> • Tabled the monthly financial report and bank statement and confirmed expenditure up to June 16th £17,734.50 with under spend and LTO 5% taken off. • He confirmed there was an anomaly listed under Boston in Bloom which should have been allocated to the Geoff Moulder Triathlon. WG to sort out the misnomer. • WG asked for direction from the panel on how to move forward re point 3.1.1. Suggestion to move the £5,500 into the first 6 months of Year 2 budget to balance the records. The group agreed that RL/WG to discuss/amend. • RL/WG to look at populating the committed spend. <p><i>Building the Partnership-</i> RL stated the group had not progressed with this. Discussion ensued around being quorate and how to improve attendance at meetings/increase numbers. SC & LC are still in touch with the group but ZB is not. RL confirmed we will get votes on matters when required. It was agreed the group members would bring suggestions to the next meeting and to make more of an effort to recruit at the summer Beech event.</p>	<p>WG</p> <p>RL/WG</p> <p>RL/WG</p> <p>ALL</p>
5.	<p>Doing things: <i>Reports Received –</i> RL confirmed we had received a report from Boston Marathon and went through this with the group. She confirmed that they have written to request support of the event be given for next year at a cost of £8,000. RL read through the report and confirmed she suggested the Marathon committee use their surplus to buy fold up tables & chairs, hi-vis jackets etc. The Marathon event was discussed in length and RL confirmed value added figures that benefited Boston businesses. She confirmed that if the Group support next year's event the marathon would be self-funding from then on. RL suggested if we support the next event it would be a good opportunity to use the new Advertising banners etc. JR confirmed we need to have more advertising for BBL if we agree to support the next event. RL confirmed that the AGM for the Boston Marathon is on Monday 20th June at 7.00 pm at PRSA. She suggested re-negotiating the SLA to include placement of banners etc., and more advertising if the Group support the event. The group agreed in principle to support the event but need to sit down with the Marathon Executive Committee before we sign the SLA.</p> <p>RT confirmed he had received a communication from the Credit Union apologising for not providing a report. Their CEO will be signing the report to forward to the group for a decision about the funding allocation. RL raised her concerns that the group had done nothing since last August and would be sending in a bill for £3,000 with no improvement to show. RT confirmed he told the LCU if we did not receive a report by the end of June this year's funding of £3,000 would not be paid.</p> <p><i>Recent Activity –</i> RT reported on the Teddy bear event at the Boston Stump and showed the group the bear mascot. He showed the group press coverage of the event and suggested ways in which the bear could help bring BBL more publicity. He asked for the group's agreement to</p>	<p>RL</p>

		Action
	<p>claim for the bear's costs which totalled £33 for the bear and clothing. The members of the group agreed.</p> <p>RT raised the issue of the Boston College Park Fest event where BBL is funding £2,565 for a Community Stage. His concerns were around the large amount of money spent on press advertising. The LCVS and the Community Chest funding are meant to run an independent community Event. RL suggested RT speak to the LCVS on the group's behalf raising his concerns that the amount spent on advertising would have been more than was required to fund the community stage. He should also raise his concerns about the lack of BBL's name in the adverts.</p> <p>RT confirmed JR had sent a copy of the Children's Triathlon information confirming there would be one for Adults later in the year. He showed the group copies of the poster and stated they will be presenting a cheque in the next 2 weeks.</p> <p><i>Community Chest</i> – JR confirmed the next round of the Community Chest has been launched and been advertised in the local press.</p> <p><i>Proposals</i> – none.</p>	
6.	<p>Communications:</p> <p><i>Communications Officer update</i> –the Group were unable to hold a conference call with the Communications Officer. RL reported on the Colleges Communications SLA and confirmed JB did not wish to be involved in tutoring the students due to travel times etc. RL confirmed there was little funding left as this had facilitated JB as Communications Officer. The group confirmed they were very happy with the support provided by the Communications Officer and discussed tutor support to the students from college staff, term time obligations, exams and a variety of other issues. RL agreed to speak to the College to confirm the Communication Hub SLA would not be progressing.</p> <p><i>Projects</i> – Street Vacuum. RT reported that people seemed to think this was not being used. He reported on where and when the vacuum was used and following discussion RL agreed to speak to Jen Moore about making it more visible and whether there are any more volunteers. RL would also speak to Andrew Malkin to try and get more press visibility.</p>	<p>RL</p> <p>RL</p> <p>RL</p>
7.	<p>AOB:</p> <p>RL tabled a form that BB had forwarded to the Group as a suggestion to show that BBL funding had brought added value to businesses. She asked if the Group wanted to adopt this form. Following discussion the Group agreed to adopt the form.</p>	
8.	<p>Dates and times of next meetings are all at Age UK High Street, Boston at 6.00 pm on:</p> <p>Thursday 14th July 2016</p> <p>Thursday 11th August 2016</p> <p>Thursday 8th September 2016</p> <p>Thursday 10th Oct 2016</p> <p>Thursday 8th December 2016 (Xmas drinks)</p>	

Meeting finished at 9.05 pm.