

**Boston Big Local Meeting 14<sup>th</sup> July 2016**  
**Age UK, William Garfitt House, 116 High Street, Boston**

Name	Title	Resident/ Non Resident	Apologies
Richard Tory (RT)	Chair	R	
Lind Anso Edwards (LAE)		R	
Rachel A Lauberts (RL)	Facilitator	NR	
Richard Barclay	LTO	NR	
Jody Raggio (JR)		R	
Bill Badham (BB)	Big Local Rep	NR	
Christine Hunter (CH)	Note Taker	NR	

		ACTION
1.	<b>Apologies</b> : As above	
2.	<b>Approve minutes of last meeting</b> : Minutes were read and agreed as a true record, proposed RT seconded LAE.	
3.	<p><b>Matters Arising that are not on the main Agenda:</b></p> <p>Advertising budget – BB confirmed the group did not need to contact the Local Trust to request financing from future funding to purchase advertising banners etc. He confirmed there was £6,000 underspend located under Theme 1 Priority 1 that could be used and asked the Group to agree to using this funding for BBL promotional items. Following discussion the Group agreed to use the funding.</p> <p>Gazebo update- RL confirmed the gazebo had been erected and checked for any problems by herself and RT. She stated that two of the leg weights were not delivered with the Gazebo and this would be chased. As the Gazebo was required for the August beach event RL suggested the group purchased another pair of weights at a cost of approximately £33. The Group agreed to the purchase and RL/WG to chase up the delivery company to find out where the original weights are.</p>	<b>RL/WG</b>
4.	<p><b>Running things:</b></p> <p><i>LTO Update – RB :-</i></p> <ul style="list-style-type: none"> <li>• Tabled the monthly financial report and bank statement and confirmed the bank balance stood at £56,216.24 with the total monthly expenditure up to July 14<sup>th</sup> at £18,380.99 with underspend and LTO 5% taken off.</li> <li>• He confirmed there the overall Q1 budget of £46,557 with the budget for April to September being £74,338 with budget available to end of September of £55,957.01</li> <li>• WG confirmed the £1,000 payment made on 2/6/16 was paid to the correct bank account details. It is not possible to change the name of the beneficiary. WG will delete and create a new payment account for next time.</li> <li>• Re-allocation of activity code payments and committed spend and confirmed all was going well. RB confirmed WG had asked for her thanks to be passed to RL for all her hard work.</li> </ul> <p><i>Building the Partnership-</i> BB reported on another BBL area's AGM and the Group discussed ways in which they could improve attendance at</p>	<b>WG</b>

		<b>ACTION</b>
	<p>Meetings and increase numbers. BB suggested the Group need to take ownership of this. The Plan for 2017-2019 was discussed with evaluation and review in the Autumn. BB suggested inviting some of the people already involved in the Plan to an event in October to reflect how things have gone. This may provide some further ideas to improve on-going activities to be included in the new Plan. We should look at keeping to the core of what we are doing (80%) and refreshing with new ideas (20%). Between Christmas and the New year review the new Plan and aim for submitting in early February. BB suggested looking ahead to holding a meeting after the new Plan had been approved, which may be an opportunity to find new members of the Partnership. RL suggested that we go back to the public and ask what projects they would like us to continue with/submit new projects. RT suggested that some of the original 100 project suggestions could contain further suggestions that could be used in the new Plan. BB suggested in the October meeting the Group look at how the EU referendum has affected the Town and if anything is substantially different. What has changed, are our core themes still working for us or have the themes, priorities and vision fundamentally changed?. The group discussed how to use budgets so that unused funding is not returned to the Local Trust, suggestions of new groups to support were raised from LAE possibly 3-4 consultation events, going out to other groups and inviting key partners to a meeting, looking at the new Plan. RT confirmed Matt Warman is attending the August meeting and suggested asking the Boston Marathon Association to the September meeting. The Group agreed.</p>	
5.	<p><b>Doing things:</b>  <i>Reports Received</i> – RT confirmed we had received a report the Credit Union. The group reviewed the proposal to the partnership for a total cost of £3,000. Following discussion JR suggested allowing £1,500 at the start of the report and the remaining £1,500 on receipt of the report. RT confirmed we would expect the report by the end of December showing which people benefitted from the BBL area. The group agreed the funding after reviewing the report. RL raised the issue of Body Hub requiring funding to repair the lift. Following discussion it was agreed that the group would ask for an estimate of repair costs before agreeing to fund. Helping support building the Led Medlock Centre into a Community Hub was discussed and RL raised her concerns that we needed to ensure that we were not subsidising LCC.  <i>Community Chest</i> – JR confirmed the panel had met last night and approved 3 community groups, one requested £1,000 paying for public liability insurance 4 trips out. It was agreed to fund the insurance (£270) and make the initial fund up to £500 for 1 trip. Once the group recruited more people from the BBL area they could re-apply for the other £500. The second group was a Downs Syndrome support Group in Boston. They have a venue but requested £1,000 for equipment. The Third group was the Boston Community Transport returned to request a further £900 to expand their facilities. Possibly this could be built into the new Plan. Cross Arts community group. JR suggested RL contact them to see if they wished to progress to applying for Plan funding.  <i>Proposals</i> – RL confirmed she had 4 reports received regarding</p>	RL

		Action
	Communications, Boston in Bloom, Memory Lane, and an e-mail from K Sperring on the Indoor Bowling Club is going ahead. JR to have a further conversation with Jenny Elwick after she had taken her proposal to the Chamber. After reviewing the reports the group agreed for payment.	JR
6.	<p><b>Communications:</b>  <i>Communications Officer update</i> –the Group held a conference call with JB and thanked her for the Bear comic and Stay safe in the Sun poster. 1,000 of each were ordered for printing for the beach event on 10<sup>th</sup> &amp; 11<sup>th</sup> August from 10.00 am – 3.00 pm in Central Park. The event would also have bouncy castles, and circus skills would replace the Punch &amp; Judy show. RT asked JB to put her Stay Safe in the Sun leaflet on the website. RT and RL have a meeting with Fran Taylor next Friday to discuss the beach event. Promotional materials were discussed. Once we have ordered the tables RL to let JB have the sizes and numbers of table cloths required as soon as possible. RL confirmed we would go through the brochure and let JB know what promotional materials we wanted to order. JR confirmed the next deadline for Community chest applications is on October 31<sup>st</sup>. RL asked JB if she could arrange for delivery of the next newsletter to every household in the BBL area.</p> <p><i>Projects</i> – Promotional materials were discussed and it was agreed to order 5 directors chairs, 2 tables &amp; 2 cloths. Sweatshirts and Polo Shirts with the logo and strapline in Royal Blue, 500 bags, 2 feather Banners 2.4m (round top). RT confirmed there were still Gizzits to be handed out.</p>	<p>JB</p> <p>RL/JB RL</p> <p>JB</p>
7.	<p><b>AOB:</b>  JR reported on the indoor children’s Triathlon confirming 18 children took part. Everyone seemed to enjoy it and received t-shirts and medals. The adult Triathlon is on October 30<sup>th</sup> from 10.00 am – 3.00 pm.  LAE confirmed she would have to be contacted by telephone as her computer is not working.  RL confirmed there was an afternoon tea event at Fydell House on Saturday with Morris Dancers.</p>	
8.	<p><b>Date &amp; Time of next meetings: Next meetings will be on Thursday Thursday August 11<sup>th</sup> 2016 at Len Medlock Centre 6.00 pm.</b></p> <p><b>Dates and times of next meetings are all at Age UK High Street, Boston at 6.00 pm on:</b>  <b>Thursday September 8th 2016</b>  <b>Thursday October 13th 2016</b>  <b>Thursday November 10th 2016</b>  <b>Thursday 8<sup>th</sup> December 2016 (Xmas drinks)</b></p>	

Meeting finished at 8.30 pm.