

Boston Big Local Meeting 8th September 2016
Age UK, William Garfitt House, 116 High Street, Boston

Name	Title	Resident/ Non Resident	Apologies
Richard Tory (RT)	Chair	R	
Lind Anso Edwards (LAE)		R	
Rachel A Lauberts (RL)	Facilitator	NR	
Bill Badham (BB)	Big Local Rep	NR	Apologies
Jody Raggio (JR)		R	
Wendy Griggs (WG)	LTO	NR	
Christine Hunter (CH)	Note Taker	NR	
Richard Austin (RA)	Chairman of Boston Marathon Association	NR	
Jane Bettany (JB)	(conference call)	NR	
Sarah Colbert (SC)		R	Apologies
Louis Colbert (LC)		R	Apologies
John Bird (JBi)		R	Apologies

		ACTION
1.	Apologies : As above	
2.	Approve minutes of last meeting: Minutes were read and agreed as a true record, proposed JR seconded LAE.	
3.	<p>Matters Arising that are not on the main Agenda:</p> <p>Advertising Budget Update – RL updated on the amount spent so far and confirmed WG transferring the required amount from Theme 1 Priority 1 and transferring to Theme 3 Priority 4.2. RL stated we still need to order the feather flags and we need to receive the logo from the secretary of the Boston Marathon Association. Purchasing more badges, gizzits and the flags was discussed, with flags being at the start and finish of the Marathon showing BBL support for the event. RL tabled the newsletter produced by JB, confirming the cost would be approximately £1,000. RL suggested if we were to produce this once a year we would need to increase the printing and publication budget by at least £2,000. Following discussion it was agreed to raise the budget by £2,500, which would also cover next year’s newsletter with £500 needed for the new draft Plan.</p> <p>RL introduced RA to the Group as Chairman of the Boston Marathon Association. RA gave an overview of the Boston Marathon, how it had been a great success last year and how plans were progressing for this year’s marathon, building on the successes of last year. He confirmed next year’s marathon would be held on the 17th April 2017, being the same day as the Boston Marathon held in the USA and spoke of numbers already registered for the event. He reported that a member of the Marathon committee had visited Boston Massachusetts to encourage them to support our Marathon to build partnerships and how he would like to encourage a party atmosphere. RA confirmed how the Boston Marathon Association envisaged it continuing in the future, eventually</p>	RL

	becoming self-funding. RA reported on the Fun Run which is for 16-18 year olds and should take	
	about half an hour, starting prior to the Boston Marathon. The group discussed value added to local businesses, numbers of entrants, issues around parking, the possibility of a band and majorettes, and how other local Marathons would impact on the Boston Marathon. After discussions the SLA with Boston Marathon Association was signed by RB, RT and RA. RT as Chairman of BBL then handed over a cheque for £8,000 to RA to support the 2017 Boston Marathon.	
4.	<p>Running things: <i>LTO Update – WG :-</i></p> <ul style="list-style-type: none"> • Tabled the monthly financial report and bank statement and confirmed expenditure to date against budget up to September 8th was £28,057.62 with underspend and LTO 5% taken off. • The amount of funds in the bank from the statement dated 08/09/16 was £46,539.61 • The committed spend for the year was £86,072. <p>Non receipt of reports and underspend was discussed and RL agreed to remind groups a couple of weeks before reports are required in order that once received invoices could be submitted for payment. Process after receipt of invoices was discussed and it was agreed WG would forward to RL who would check a report had been received and agreed prior to forwarding to RT for signature.</p> <p>September Underspend</p> <ul style="list-style-type: none"> • Young people's development fund – the £1,000 will have to be re-located elsewhere. • Older residents supporting croquet – this group need to be reminded they must move forward on this • Older residents fitness & wellbeing – following discussion it was agreed RL would ask for no more invoices until we can ascertain what the funds received have been spent on and a report is received. • Promote small business start-up – RL confirmed she had met with Jenny Elwick who will look at an area to spend this £3000 on and report back to RL. <p><i>Building the Partnership-</i> RL stated the 24th October meeting at the Len Medlock centre with Partners would be an opportunity to start looking at the Plan and possibly building the partnership. LAE reported on St Botolph Church planned activities which cover the BBL area.</p>	<p>RL</p> <p>WG/RL</p> <p>RL</p> <p>RL</p> <p>RL</p>
5.	<p>Doing things: <i>Reports Received –</i> RL confirmed we had received no reports. RL asked had any reports been received about Park Fest, the Bike event (Ian Farmer). RL agreed to chase these up. Boston Community Events Scheme was discussed and RL confirmed we have received no reports since February. Following discussion RL was asked to chase Joe Blissett and find out what has happened so far.</p> <p><i>Recent Activity – covered above.</i></p> <p><i>Community Chest –</i> JR confirmed the next deadline for submissions would be at the end of October with the next meeting of the panel being the Wednesday 9th November. JR confirmed a press release had been</p>	<p>RL</p> <p>RL</p>

	sent to JB for the Community Transport group and she would advertise the closing date in October. Reports had been received from Endeavour Radio, bears Coaching & SMYLLLE. JR confirmed the Downs Syndrome Support group were moving premises but still providing support to people within the BBL area. <i>Proposals</i> – RL handed out the revised SLA for the Credit Union. RT declared an interest as he was a volunteer for the Credit Union so could not take part in the decision. Remaining members read through and agreed to accept the revised SLA and RL confirmed it would be signed and sent to the Lincolnshire Credit Union for signature.	RL
6.	Communications: <i>Communications Officer update</i> –the Group held conference call with JB RL thanked Jane for producing the newsletter. The next newsletter was discussed; JB agreed to get most of the newsletter ready prior to the meeting on 24 th . RL confirmed we are going to set up a couple of Plan Preview dates so the public can input into what is in the new Plan. The consultation meeting is scheduled for Monday 24 th October from 10am – 4pm at the Len Medlock centre and JB agreed to attend. Survey Monkey was discussed and JB to send to RL so any questions can be asked via this medium. JB reminded the group she was producing a Presentation for the meeting. JB thanked JR for the Community Chest information. RL confirmed : <ul style="list-style-type: none"> • Alison Fairman had been made a Freeman of the Borough. • She was still waiting for the Boston Marathon Association logo to put into digitalised format for the banners. RL to send to JB when received. • The SLA had been signed tonight with Boston Marathon Association and a cheque been presented. Photos would be sent to JB from RL with R Austin’s contact details. • The revised SLA had been approved for the Lincolnshire Credit Union. RT to send RL/JB some Lincs. Credit Union information. • The group were looking to move monthly meetings from October to the 2nd Monday of each month. • <i>Projects</i> – None 	RL/JB JB RL RL RT
7.	AOB: The group discussed changing the date of the meetings it was agreed to meet on the 2 nd Monday of each month from October. Plan Conference Meeting on 24 th October. It was agreed RL would organise catering with the Chocolate Fairy for £10 per head for 35 people. The total cost will be £350+ tea/coffee. BBL Group members would attend from 09.00 am – 5.00 pm. Discussion around the Christmas meeting and it was agreed to book the Italian Connection for the meeting on 12 th December.	RL RL
8.	Date & Time of next meetings: Next meetings will be on Monday 10th October 2016 at Age UK, High Street, Boston 6.00 pm. Dates and times of next meetings are all at Age UK High Street, Boston at 6.00 pm on: Thursday 11th November 2016 Thursday 8th December 2016 (Xmas meal /drinks)	RT/JR

Meeting finished at 8.30 pm.