**BOSTON BIG LOCAL COMMUNITY EVENTS GRANTS
SCHEME
3.1.1 and 3.1.2
Activity and financial report
Q3 October - December 2017**

Administration and Scheme Overview

- Butterfly Hospice Trust's Ugly Bugs Event was awarded £286.00 took place on 5th August as planned. Delivery requirements were satisfied. Event report will be signed off at the next BBL Events Panel meeting in February. Invoice received and paid by main BBL Residents Panel.

- Administration of the grant scheme has been transferred to Jody Raggo, Area Officer for Boston, due to his knowledge of the local groups as well as his knowledge of Boston Big Local's priorities, through his volunteering as a resident panel member and his facilitation of the Community Chest.
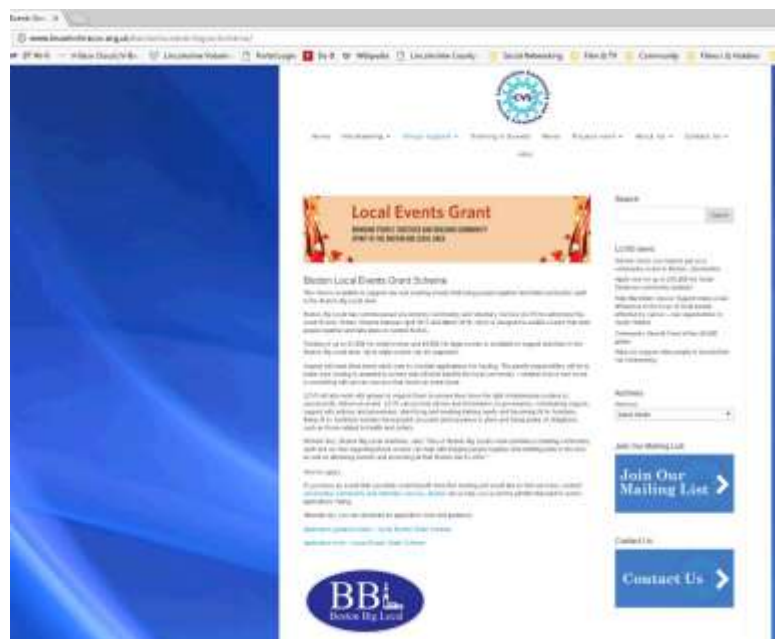
Publicity

Since number, we have ensured that the promotion and information of the grant scheme is consistent across all our channels ensuring that Boston Big Local is acknowledged. The event grant scheme has been actively promoted on various channels including:

Social Media (Facebook)   **LCVS Website**

Boston Big Local Website

Boston Standard Article (15/11/2017)

Groups can apply for £18k funds

Boston Bulletin (22/11/2017)

Boston Borough Council Website

Round 1:

Round 2 of the 2017-18 fund resulted in a Large Event award of £4500 to Boston Borough Council for their 1940's event which will take place on Sat 16th June 2018 – Sun 17th June 2018. Delivery Terms and Conditions were signed in August and due to up-front costs for the event, an invoice is currently being raised to the main BBL Residents Panel.

Interest was received regarding a Busking Festival which aims combine busking with a craft market and food festival. Application form and guidance notes were sent out to the organisers on 18th October inviting them to be put in an application and a reminder email on the 30th November to alert the organisers that if they put in an application by 6th December, they would receive a decision by Christmas. However no application was received from the group due to the main organisers unable to commit to delivering the event for work and personal reasons.

Round 2:

One application was received from Boston Hanse Group for £955 for their International Hanse Day on Saturday 26th May 2018. This was reviewed and approved at the panel meeting held on Wednesday 13th December 2017. We are currently waiting for the delivery terms and conditions to be signed by the group.

Speculative interest was received from 2 individuals looking to put on a Classic Car Show and Arts and Music events within the town. However both were not in a position at this stage to put in an application due to not being associated with an organisation. I have emailed them both to arrange a meeting to discuss further and currently waiting for a response.

Application Form and Guidance Notes have also been sent to Heritage Lincolnshire as they are currently looking for funding to put on a medieval festival within the town centre with young people helping to develop it.

Finance

After Round 2 there is currently the following money available for groups to apply for until March 31st 2019 out of the allocated funds:

1 Large event pot available - £4500 (to be allocated for an event in 2019)

Small event pots – 5 x £1500 and 1 x £545 available (under-spend from Boston Hanse Group not applying for full £1500)

This does not include the £1175 which was returned to the Residents Panel and placed back into the main pot. It was agreed by the main panel that the Butterfly Hospice Ugly Bugs Mini Marathon award of £286.00 be funded out of this pot leaving £889.00 to be decided by the main resident's panel towards an event of their choosing.

Recruitment to the Decision Making Panel

Recruitment for additional members of the decision making panel continues to be promoted through the Volunteer Centre and the Do-It website.

Initials discussions have taken place with Boston Grammar School about recruiting a volunteer from the Sixth Form to be part of the panel which we hope to take forward in the New Year.

We are also discussing the role with the police cadets to see if one of their young members would like to be part of the panel.

The role will also be promoted to Lloyds Bank in town to see if one of their members of staff would like to be part of the panel due to the bank being in the middle of the town centre.

We will also continue to actively seek out residents from the BBL area to also join the panel.

Looking ahead; future activity

The closing date for applications to Round 3 is now been put back to 2nd February 2018 due to the original date falling too close after Christmas and wanting to ensure quality applications are received.

Continue to seek new board members.

An open day has been arranged for Wednesday 18th January at the Len Medlock Voluntary Centre allowing groups to speak to Jody in person with their event ideas as well as speaking to the groups about the grant. There will be targeted promotion to Boston Groups in the New Year.

A review of the Delivery Terms and Conditions will take place in the New Year and will include a clause that any successful applications will invite Boston Big Local and LCVS to have a stand at the event and attend the event allowing both organisations to promote their activities.

The main panel have also requested that an organisation's Volunteer Policy will now be included with any future applications and this will now be asked for on the application form and within the guidance notes and LCVS can offer support in developing a Volunteer Policy if they do not have one.

Continue to ensure that feedback and reports from events is presented to initially the Events Panel to sign off and then the main panel as part of reporting requirements, with reference to improving community spirit, greater participation in community life and more appreciation of the diversity of culture and community within the Boston Big Local area.

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Jody Raggo
Area Officer, Boston
Lincolnshire Community & Voluntary Service

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