

Boston Big Local Meeting 11th August 2016
Age UK, William Garfitt House, 116 High Street, Boston

Name	Title	Resident/ Non Resident	Apologies
Richard Tory (RT)	Chair	R	
Lind Anso Edwards (LAE)		R	
Rachel A Lauberts (RL)	Facilitator	NR	
Bill Badham (BB)	Big Local Rep	NR	
Jody Raggio (JR)		R	
Wendy Griggs (WG)	LTO	NR	
Christine Hunter (CH)	Note Taker	NR	
Matt Warman (MW)	Boston MP	NR	
Jane Bettany (JB)	(conference call)	NR	
Sarah Colbert (SC)		R	
Louis Colbert (LC)		R	
John Bird (JBi)		R	

		ACTION
1.	Apologies : As above	
2.	Approve minutes of last meeting: Minutes were read and agreed as a true record, proposed LAE seconded JR.	
3.	<p>Matters Arising that are not on the main Agenda:</p> <p>Advertising Budget Update -Gazebo – RL updated on the missing weights for the Gazebo. The Group agreed that it is not cost effective to chase up the original lost weights. RL confirmed she had purchased 10 new pegs for the Gazebo at a cost of £2.00. Following a slight finger injury to RL the group agreed to purchase a first aid kit.</p> <p>RL confirmed the recent purchase of the Gazebo, tables, chairs, tablecloths & cloth clips, polo shirts and sweatshirts with the logo and strapline printed on. Further purchases were discussed and the purchase of flags would be raised later with JB. Current stock and further purchases of gizzits were discussed and it was agreed to purchase larger quantities to obtain better discount, as the group is underspent on the budget. RT suggested purchasing slightly bigger badges.</p> <p>Beach event – feedback. All group members who attended the beech event felt it was a great success. The event was publicised on Lincolnshire Radio and in the local press. RL confirmed there were many positive comments from people and a good turnout. Everyone seemed to enjoy themselves and were very pleased that the event was free. She handed out photos taken at the event, and confirmed it was advertised on the local radio. RL stated that due to the popularity of the event, she could foresee it definitely taking place next year and for the duration of the Plan.</p> <p>MW joined the group and BB gave an in depth introduction to BBL explaining its aims, values and principles. BB confirmed the funding, scheme duration, and geographical area covered by the scheme and how initial consultations with the public and partners were carried out which,</p>	RL

		ACTION
	<p>formed the basic themes of the Plan. He explained how the Plan was produced, the scheme was resident led and how groups applied for funding. BB confirmed how hard the volunteer Group members worked to ensure the plan was monitored and delivered. BB explained a new 2 year plan would be produced (from 2017-2019) following further consultation but would probably be on an 80% / 20% basis of old and new themes. LAE confirmed that she had seen an improvement in specific areas of Boston (i.e. the park) which she felt was down to BBL's influence. RL gave an in depth report on the largest event supported by BBL, the Boston Marathon. She explained how many attended and, how many volunteered to support the event, and how the Marathon was looking to become self –funding in future years. BB confirmed the added value the event brought to town businesses. JR gave an explanation of how the Community Chest funding worked and examples of groups who had already benefitted from funding. MW spoke on the larger issues facing Boston including integration of the community, street drinking and the fact that Boston is a deprived area. He suggested that the Group should have more influence in how the funding is spent to improve Boston. RL reiterated that the scheme was resident led. How the Group could work with Placecheck groups was discussed and how certain areas requiring improvement within Boston were out of the remit of the Group. MW confirmed he supported the Group's work and felt they may benefit from attending some of the Police meetings with him.</p>	
4.	<p>Running things: <i>LTO Update – WG :-</i></p> <ul style="list-style-type: none"> • Tabled the monthly financial report and bank statement and confirmed expenditure to date against budget up to August 11th was 25,528.78 with underspend and LTO 5% taken off. • Asked for a list identifying where the £48,809 of the budget left was committed to and would it be spent? WG/RL to meet to go through and populate the committed spend of £79,541. • Confirmed we need to be proactively working to chase up all outstanding SLA's and obtain invoices for this period by the end of September 2016. <p>BB asked RL whether she had any areas of concern. RL confirmed there were areas where we were unsure whether activities had been carried out or not, and she agreed to speak with Fran about this. She confirmed we need to be chasing up outstanding reports and invoices.</p> <p><i>Building the Partnership-</i> RL stated the group had not progressed with this at present but we will be meeting with Placecheck volunteers and may be able to progress things following the meeting.</p>	<p>WG/RL</p> <p>RL</p>
5.	<p>Doing things: <i>Reports Received –</i> RL confirmed we had received a further report from Boston United Football Club. She stated following a meeting with the Football Club they had taken on board suggestions to improve their reporting although on this report there is no direct feedback from those who attended and were supposed to have benefitted from the event. RL submitted the report to the Group for approval.</p>	<p>RL</p>

		Action
	<p>BB thanked RL for chasing up the Football Club again and it was agreed to approve for payment.</p> <p><i>Recent Activity</i> RL reported she had attended a meeting with Kevan from the Len Medlock Centre under theme 3.2 of the Plan. Following discussion it was agreed that he would obtain quotes for costs for the supply of new computers to put in an IT suite for the different community groups who use the facility. RL confirmed there is some funding available of nearly £20,000. The lift at the Body Hub was discussed and RL confirmed the quote was to replace not repair the lift at a cost of £34,000. Following discussion it was agreed that RL would arrange a meeting with Debby from the Body Hub to discuss further to obtain more general information.</p> <p><i>Community Chest</i> – JR confirmed there had been two cheque presentations with another one tomorrow to the Downs Syndrome support group.</p> <p><i>Proposals</i> – none.</p>	RL
6.	<p>Communications:</p> <p><i>Communications Officer update</i> –the Group held conference call with JB RL thanked Jane for ordering the promotions materials for the Group. RL confirmed we would like to order the flags through Jane and would e-mail her confirming double sided, sizes, types etc. required.</p> <p>RL confirmed the Guardian Press is digitally producing the BBL Logos for the website. JB confirmed she had an EPS logo which she would pass to RL to forward to the Guardian Press. BB asked JB to obtain a copy of Rachel’s recording about the Beach event with Radio Lincolnshire. JB confirmed she is in the process of the first draft of the next newsletter. RL reported that approximately 3,500 people attended the Beach event and confirmed we would now be funding the event for the next 8 years as part of the Plan. RL then gave JB a quote on how the even went for the newsletter. BB confirmed there was going to be an event in October that JB agreed to publicise in the September newsletter, together with the results of the Boston in Bloom competition. BB asked JB to draft a Boston presentation similar to the Warsop presentation for the October event. RT confirmed that next week he would forward to JB photographs of Botolph the Bear doing CPR. JB confirmed obtaining the cost of distributing the newsletter is on her “to do” list.</p> <p><i>Projects</i> – None</p>	<p>RL/JB</p> <p>JB</p> <p>JB</p> <p>JB</p>
7.	<p>AOB:</p> <p>The group discussed changing the date of the meetings but it was agreed to continue on 2nd Thursday of the month for the present. BB gave his apologies for the next meeting.</p>	
8.	<p>Date & Time of next meetings: Next meetings will be on Thursday September 8th 2016 at Age UK, High Street, Boston 6.00 pm.</p> <p>Dates and times of next meetings are all at Age UK High Street, Boston at 6.00 pm on:</p> <p>Thursday October 13th 2016</p> <p>Thursday November 10th 2016</p> <p>Thursday 8th December 2016 (Xmas drinks)</p>	

Meeting finished at 8.39 pm.