

**Boston Big Local Meeting 11<sup>th</sup> October 2018**  
**Len Medlock Centre**

| Name                    | Title          | Resident/<br>Non Resident | Apologies |
|-------------------------|----------------|---------------------------|-----------|
| Richard Tory (RT)       | Chair          | R                         |           |
| Don Jenkins (DJ)        |                | R                         |           |
| Lind Anso Edwards (LAE) |                | R                         |           |
| Mike Gilbert (MG)       |                | R                         |           |
| Amanda Wilson (AW)      | LTO            | NR                        | Apologies |
| Mark Baker (MB)         | Communications | R                         |           |
| Carole Lloyd (CL)       |                | R                         |           |
| Graham Lloyd GL)        |                | R                         |           |
| Bill Badham (BB)        | Big Local Rep  | NR                        |           |
| Rachel A Lauberts (RL)  | Facilitator    | NR                        |           |
| Andrew Lovelace         | Guest          | R                         |           |

|    |  | <b>ACTION</b> |
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| 1. | <b>Apologies</b> : Age UK  |               |
| 2. | <b>Approve minutes of last meeting</b> : Minutes were read and agreed as a true record, proposed CL, seconded MG.  |               |
| 3. | <b>Matters arising that are not on the main agenda</b> : An invoice for the Hanse Group is still outstanding for payment, as we will be looking at the report this evening the group can authorise and we can settle the bill. On the 7 <sup>th</sup> November we are holding a Media Trust workshop from 9.30 - 12.30pm at the Len Medlock Centre. Oliver Hickson from Media Trust was asked by the group to run a further workshop which could be shared with other small community groups. RL has heard back from Oliver who has been told by Local Trust that if we wished to hold such a workshop then the funding would have to come out of our budget. Following on from the conference today there was an appetite for workshops which could be built into our new plan. The CEO of Local Trust has some available dates to visit Boston Big Local before Christmas; the group was asked if we would like him to visit at this time: the group discussed how busy we currently are and asked if we could delay his visit until the new financial year. |               |
| 4. | <p><b>Running things:</b></p> <p>a. <i>LTO Update</i> – RL presented the monthly budget report and confirmed:</p> <ul style="list-style-type: none"> <li>• The amount of funds in the bank from the statement dated 09/10/2018 was £32,430.70 with BBL expenditure to date of £39,385.42</li> <li>• Year 4 Spend by Theme: <ul style="list-style-type: none"> <li>○ Theme 1 = £6,803.75</li> <li>○ Theme 2 = £16,378.00</li> <li>○ Theme 3 = £7,083.18</li> <li>○ Theme 4 = £5,387.92</li> </ul> </li> </ul>   | <b>ACTION</b> |

- Theme 5 = £3,733.87

Overspend – Nothing to report

Underspend – Nothing to report

Outstanding invoices –

| Details | Amount | Code |
|---------|--------|------|
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| *BBC Summer Beach Event (2) | £7,800.00 | 3.1.3 |
|-----------------------------|-----------|-------|

\*To be paid in October following monitoring report review meeting.

MB asked for clarification on the 5% LTO fee, BB explained that at the start of a plan the budget is allocated and 5% of however much we pull down is paid to the LTO – the 5% does not come out of our £1M. If at the end of the plan we have not used our entire budget then the 5% is adjusted and the proportion under-spend is paid back to Local Trust. Currently we have an under-spend of approximately £12,000 which has been softly promised to Boston Community Transport.

#### **Quarter 2 Monitoring Reports:**

- i) *Boston Unity Community Foundation – Multi-sports Taster Days*, the group commented that our logo on fliers is so small that it is virtually indistinguishable. Only 6 residents attended the events. The group decided to honour our commitments to the end of the current plan and not renew the activity in the new plan. The group approved the report and agreed payment.
- ii) *Arts for Dementia – Memory Lane*- Again the group complimented the thoroughness of the report and approved it and agreed payment. The group were also minded to include this project in the new plan and increase funding.
- iii) *Educate and inform about environmental responsibility* – the group read and approved the report. The group were minded to renew the activity in the new plan however it was suggested that funding for 2.1.2 Corporate and Business was to be cut from the next plan.
- iv) *Boston in Bloom* – The group read the report and congratulated Boston in Bloom in obtaining another gold medal for their efforts. The group were minded to continue the activity into the new plan. RT explained the current situation with the Buoy Project.
- v) *Events Scheme* – The group read the report; all funding has now been allocated for events within our area. The report was approved. Indications from previous meetings agreed that we continue the scheme however BBL will take over the management of the scheme combined with the Community Chest Scheme.
- vi) *Summer Beach Event* – The report was read and approved and

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|           | <p>the invoice approved for payment. The group were minded to continue to fund the activity in the new plan. RL to ask Fran to only submit the latest activity on the report.</p> <p>vii) <i>Lincolnshire Credit Union</i>- The report was read and approved and invoice approved for payment. BB asked to confirm that the 40 new accounts were from people in the area. The group were minded to continue to fund this activity in the new plan.</p> <p>viii) <i>Fit 4 Your Future</i>- RL explained that group members had all received an electronic copy of the report; unfortunately hard copies had not been produced. RL has read the report and assured the group that it met the requirements of the SLA. The group approved the report on the condition that they could flag up any concerns to RL before payment of the invoice if necessary. The group were minded to continue with this activity in the new plan.</p> <p>ix) <i>Boston Hanse Group</i>- The report was read and approved and the invoice approved for payment. RL informed the group that the Hanse Group as a whole would not be attending the international Hanse Conference in Russia next year as they are holding an archaeological dig instead. Boston Big Dig will take place from April to June next year. The group were minded to continue funding the activity in the new plan. RL informed the group that there were moves afoot to hold a conference in Boston next September inviting delegates from Boston MA.</p> <p>x) <i>Communications &amp; Marketing</i>- The group read the report and heard from MB that we had had some really successful publicity on Facebook reaching 943 people, the Community Chest publicity reached 2 270 people. RL pointed out that the Community Chest publicity had attracted over 24 applications so far. The report and invoice were approved and the group was minded to continue to fund our communications manager. In the new plan Communications to be moved to theme 5.</p> | <p>RL</p> |
| <p>5.</p> | <p><b>Doing things:</b></p> <p>a. <b>Creative Boston</b> – RL informed the group that the expression of interest form has been sent to Local Trust and its arrival acknowledged. Word on the street is that over 60 Big Local areas have also applied for the funding and over 100 non Big Local areas have applied. RL asked if we did not get the funding would we like to fund some art activity in the plan, possibly an intergenerational project, and the group expressed a desire to write arts into the plan.</p> <p>b. <b>BBL Plan</b> – BB explained that plan is broadly a two year plan and the £100,000 per year is our guidance for the 10 years. We have taken a step back to refresh the stats which shows some changes in an increase in poverty, but nothing that broadly challenges our vision and the broad themes. Based on conversations during this meeting it looks that it is likely we retain the vision and themes. As part of our original plan we asked residents what were their key issues, over the past few months we have repeated this question to residents. RT has been collating this data. This data indicates that the budget themes</p>   |           |

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|    | <p>percentages suggesting more around wellbeing, a significant drop in terms of the environment, a slight drop in building community spirit and something of a drop in encouraging enterprise. This is a broad directive; BB encouraged the group to let our spirit to be free flowing in terms of what is working, what we want to support and what is of value. By using the updated profile information and what you have indicated you are mindful to continue to support, RL can come back to the group with a rough outline of how the plan might look. RL asked RT to dig out the suggested activities from previous surveys. DJ suggested we look at the Community Chest applications which also might indicate what the residents are looking for us to fund.</p> <p>c. <b>Partner Event</b> – The event was well attended and has given us much to think about...</p> <p>d. <b>Local Trust Event 28<sup>th</sup> &amp; 29<sup>th</sup> September feedback</b> – RT, MB and MG attended, the main discussion was about soft leadership – i.e. shared leadership which was felt to be interesting. The biggest thing that MB took away was a thing called Attentionomics – online and leadership is about how long you can hold someone’s attention, for e.g. online you will only hold people’s attention for about 1 minute and that will only be within the first hour of posting. MG gained an appreciation of just how difficult it is to engage with local communities, which needs very motivated and articulate people to take charge of a project and how hard it is to identify those people and get them to commit. MG questioned the usefulness of soft leadership within community projects as without those motivated articulate leaders would anything get done? RT attended a lecture where the Big Local Group found their projects by going around local public houses to find outspoken community leaders.</p> <p>e. <b>Christmas Market Event-</b> RL informed the group that we have been offered a pitch in the Market Place for the evening of the Christmas Lights switch on event. RL asked the group if they would like to attend the event and if so what would we be there for? The group agreed that we would not like to attend. In January RL explained that we would be having a public consultation event with our draft plan.</p> <p>f. <b>Christmas in Boston</b> – An application has been received from the Christmas in Boston Group for £1,500. Due to the time scale on the event the group decided to fast track the application. The group agreed to utilise some underspend instead of creating a president by fast tracking a Community Chest application. Following a discussion the group voted and agreed to fund Christmas in Boston £1,500 on this one occasion. Vote 6 for and 1 abstention, motion carried. Christmas in Boston to agree in future to apply for funding in a timelier manner and an agreement that if there is any underspend the monies should be paid back to Boston Big Local to the value of £1,500.00.</p> | <b>ACTION</b> |
| 6. | <p><b>Communications</b> – MB has previously reported on Comms during the meeting. The new newsletter has been printed and circulated. RL suggested that before we publish a newsletter we run the draft past a few critical friends to ensure it is understandable. The next newsletter should be out in time to advertise the consultation event.</p>  |               |

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| 7. | <b>AOB:</b><br>As there was no other business to discuss the meeting closed at 8.20pm.   | <b>ACTION</b> |
| 8. | <b>Date &amp; Time of next meeting: Next meeting will be on Thursday 8<sup>th</sup> November 2018 at 6pm Venue will be at Chantry House, Boston.</b> |               |