

Boston Big Local Meeting 14th May 2020
Via Zoom

Name	Title	Resident/ Non Resident	Apologies
Richard Tory (RT)	Chair	R	
Don Jenkins (DJ)	Deputy Chair	R	
Mike Gilbert (MG)		R	
Mark Baker (MB)	Communications	R	
Carole Lloyd (CL)		R	Yes
Graham Lloyd (GL)		R	Yes
Nick Thompson (NT)		R	Yes
Jody Raggo (JR)		R	
Izabella Meyer (IM)		R	Yes
Katy Roberts (KR)	Plan Coordinator	NR	
Darren Bayley (DB)	LTO	NR	Yes
Bill Badham (BB)	Big Local Rep	NR	
Fran Taylor (FT)	Council and BBL	NR	

1.	Apologies: Apologies received from CL, GL, NT, IM and DB – comments on reports received from CL, GL, NT and IM prior to the meeting	ACTION
2.	Approve minutes of last meeting: Minutes were read and agreed as a true record, proposed DJ seconded JR.	
3..	<p>Matters arising not on the main agenda:</p> <ul style="list-style-type: none"> • KR gave an update from Emma Whitton, of Boston High School. She reminded the group that it was agreed at the last minute to provide a £125 donation towards the production of visors for key workers. KR had organised for a further £125 of materials to be sent to Ms Whitton also. So far, she has made 3,200 visors and used all of the material purchase. She has about 150 not allocated and will do so as they are requested. She has supported: <ul style="list-style-type: none"> ○ Hospital wards ○ GP surgeries ○ Pharmacies ○ Emergency dentists ○ Large quantities of care homes ○ Home carer companies ○ Hospices ○ 2 schools <p>She feels at this stage that she is at the tail end of demand but this may change as the lockdown restrictions start to lift. She has already been contacted by a pre-school and also a local shop. The group was pleased with the update and thanked Emma for her efforts. KR will email her and pass this on, and also pass on that should she need more materials in the future to let her know. MB asked that the email be forwarded in order to write a story for social media.</p> <ul style="list-style-type: none"> • Following last month's quarterly reports, KR informed that MB had now been made Director of Boston Samaritans. The group congratulated Mark. 	KR/MB
4.	Running things: A. LTO Update – DB sent his apologies to the meeting and forwarded the	

<p>financial figures, which will be sent on to the residents. KR and DB had had a telephone catch-up prior to the meeting and he is happy with matters at the moment. A final Spend Report had been sent to Local Trust, which he was waiting for confirmation of acceptance. This would release the next payment. The figures presented reflect the Year 5 spend, following the payments relating to the final quarter of the year in April. The spreadsheet does show a slight overspend, however it was noted that there had been some early Year 6 spend so was not a concern.</p> <ul style="list-style-type: none"> • Bank balance at 14th May 2020: £12,445.61 • Year 5 Spend by Theme <ul style="list-style-type: none"> ○ Theme 1 = £18,860.78 ○ Theme 2 = £49,926.72 ○ Theme 3 = £39,190.83 ○ Theme 4 = £10,606.64 ○ Theme 5 = £17,930.63 • BBL expenditure to date: £124,339.03 • Overspend 1.3.2 by £422. This relates to the cancelled event due to the weather. • Overspend by 2.1.1. by £1,544. This relates to increased costs in the environmental project due to start-up costs. Agreed with Boston Borough Council that next year's budget will be reduced. • Overspend on 2.3.1 by £9,500. The cost of the Pirate Ship was spread over two years in the BBL plan and should have been in one hit. • Overspend 5.2.1 by £116. This relates to insurance that had not been budgeted for. • Overspend on 5.2.2 by £268. This relates to the purchase of large cheques. • Overspend 5.3.1 by £3,112. This relates to using SPS for the delivery of the leaflets and printing costs. • Underspend: Nothing to report • Outstanding invoices: Nothing to report • It was noted that the Year 5 figures includes the £14,000 that will be paid to Lincoln University once the next payment has been received from Local Trust. Excluded from the report is the £880 paid to Neil Watson, KR's April invoice and the domain registration fee which was reimbursed to MB. These figures will appear when the Year 6 report is produced next month. <p>B. BL Rep updates</p> <ul style="list-style-type: none"> • BB informed the group about the online support that is being offered by Local Trust. He thanked KR for her comments regarding the level of support being offered during this difficult time. He asked if RT and DJ had managed to join up with the Chairs and Vice Chairs Zoom group. RT attended the session held today. It was worthwhile although he had some technical issues. KR has attended the Workers session, which again was useful • BB stressed the importance of community conversations at a time when you can't meet face to face. He was pleased that the group were looking at doing a Virtual Coffee Morning. • He reminded the group about the Partnership Review. More details will be provided by email and there will be some lead in time to this. It would be good to reflect on how we are working during this period and what may change in the future. 	<p>ACTION</p>
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5.	<p>Doing things:</p> <p><u>A. Community Chest Funding Reports</u> Two Community Chest End of Spend reports had been received from the East Lincs Downs Syndrome Support Group and Carers First. All happy with the reports. It was noted that the East Lincs Downs Syndrome Support Group had asked if they needed to return the £20 that had not been spent. KR to confirm that they can keep this. IM had noted that it the Community Chest funding can achieve a lot from a relatively small amount. MB questioned if the Community Chest reports should be put on the BBL website as it was brought out permission to use the photographs would be needed from the group. KR will check on the wording in the Standard Agreement that is sent out.</p> <p><u>B. Top Trumps</u> RT explained to the group progress so far in this project. KR had made contact with Alison Fairman (Boston Preservation Trust) and Matt Bentley (Townscape Heritage Initiative) and both had expressed an interest in taking things forward. A meeting was held this week, unfortunately Matt did not attend. RT discussed with Alison what our expectations of the Trust would be, namely writing the text for the cards and part of the instruction leaflet, and Alison had suggested ways in which the cards could be used. Alison is going to feedback to her Trustees. KR explained that Matt had had the go ahead to potentially use some of his funds towards the project, subject to logos being used, and had also mentioned getting the Youth Ambassadors involved and possibly app technology too. RT and KR will continue to explore this project.</p> <p><u>C. Virtual Coffee Morning</u> KR has organised a Virtual Coffee Morning for groups and organisations in the BBL area to identify what issues groups are facing now and in the future due to COVID-19. FT has kindly agreed to co-host, and MB, RT and JR will also be there as residents. The event was advertised via Facebook, the BBL email network and Boston Borough Council contacts and so far, 36 Zoom details had been sent out. With that in mind, KR will need to arrange for breakout rooms so there can be good group discussions and that resident members may need to lead a room. BB asked that KR produce a report following the event.</p> <p><u>D. Boston College Funding Application</u> KR had received a request for funding from Boston College relating to the purchase of green technology equipment for the new Engineering, Manufacturing and Technology (EMAT) Centre. This was more than the Community Chest limit. A number of questions had been raised – delivery timescales, COVID-19 contingency plans and also VAT – which the College had responded to. At this point of time, the group felt that this wasn't a project they wished to support and that other funding sources may be more appropriate. KR will feedback to Boston College.</p>	<p>ACTION</p> <p>KR</p> <p>KR</p> <p>KR</p> <p>KR</p> <p>KR</p>
6.	<p>Communications update:</p> <p>MB reported that he had made contact with the newsletter delivery company who had stated they believed that the delivery had been completed satisfactorily and hadn't been put on hold due to COVID-19. It was noted that not all the residents had received the newsletter with the company. MB also confirmed he had now heard back from the scouts who are unable to do the deliveries in the future so asked FT if she had come across other groups that may be interested in doing the delivery.</p> <p>MB added that he had been posting on social media and that there are a number of stories that can be put in the next newsletter.</p>	<p>MB</p>

