

**Boston Big Local Meeting 6<sup>th</sup> August 2020  
Via Zoom**

Name	Title	Resident/ Non Resident	Apologies
Richard Tory (RT)	Chair	R	
Don Jenkins (DJ)	Deputy Chair	R	
Mike Gilbert (MG)		R	
Mark Baker (MB)	Communications	R	
Carole Lloyd (CL)		R	Yes
Graham Lloyd (GL)		R	Yes
Nick Thompson (NT)		R	Yes
Jody Raggo (JR)		R	
Izabella Meyer (IM)		R	Yes
Katy Roberts (KR)	Plan Coordinator	NR	
Darren Bayley (DB)	LTO	NR	
Bill Badham (BB)	Big Local Rep	NR	
Fran Taylor (FT)	Council and BBL	NR	

1.	<b>Apologies:</b> Apologies received from CL, GL, NT and IM.	<b>ACTION</b>
2.	<b>Approve minutes of last meeting:</b> Minutes were read and agreed as a true record, proposed JR seconded MB.	
3.	<p><b>Matters arising not on the main agenda:</b></p> <p>KR updated the group that she had spoken with Angela Dobson from LCVS regarding the invoice total for Quarter 1. Angela explained that they had invoiced for the full quarter but aware that they have not worked the full hours and intend to make this up in subsequent quarters when projects are able to operate. She will forward marketing materials when Jackie is back at work. The residents were happier with this explanation and KR to circulate the invoice for approval.</p> <p>Regarding the delivery of the newsletter, KR reported that while there had been discussions with Royal Mail, the Boston branch of the Rotary had come forward to deliver the newsletter. The group had checked that they are covered by their insurance and a copy has been sent on to KR for records. MB was pleased that after trying to find a local group that the Rotary had come forward, and while under a national umbrella he felt happier that the BBL money would be kept in the area. DJ stated he had more faith that they will be delivered correctly. BB asked if a copy of the newsletter could be sent out to him. MB will email for postal details.</p>	<b>KR</b>
4.	<p><b>Running things:</b></p> <p>A. LTO Update – DB had previously forwarded the financial figures, which were circulated to the residents prior to the meeting. Bank balance at 5<sup>th</sup> August 2020: £47,842.29</p> <ul style="list-style-type: none"> <li>• Year 6 Spend by Theme <ul style="list-style-type: none"> <li>○ Theme 1 = £2,422.83</li> <li>○ Theme 2 = £0</li> <li>○ Theme 3 = £10,112.06</li> <li>○ Theme 4 = £1,375.00</li> <li>○ Theme 5 = £4,845.34</li> </ul> </li> <li>• BBL expenditure to date: £18,755.23</li> <li>• Overspend: 5.2.2 – Overspend by £218 on insurance due to not being</li> </ul>	

	<p>budgeted for.</p> <ul style="list-style-type: none"> <li>• Overspend: 3.4.1 – Overspend by £145 due to the unexpected purchase of Hand Sanitiser units.</li> <li>• Underspend: Nothing to report.</li> <li>• Outstanding invoices: Nothing to report</li> </ul> <p>BB asked what the situation is with underspend. KR noted that the spreadsheet still has some expected spend that has already been spent and so suggested meeting with DB to look at the spreadsheet in more detail. DB asked KR to send through an invite to look at this in more detail.</p> <p>B. BL Rep updates</p> <ul style="list-style-type: none"> <li>• BB reported that Big Local Connects has now taken place and feedback has been received. While it wasn't going to be the same as previous years, it had been well received. JR and KR attended on behalf of Boston.</li> <li>• A reminder was given about the Partnership Survey which is requested to be completed. So far FT, DJ and KR have completed the survey, JR added he had done his yesterday. KR will email the group to remind people to complete the survey. If you would like a new link or a paper copy sending out, please email <a href="mailto:sue.ansarie@localtrust.org.uk">sue.ansarie@localtrust.org.uk</a> or ring her on 07407 495160.</li> <li>• BB reminded the group that the Partnership meetings are open to the public but while meetings are conducted via Zoom, the link should not be made available to everyone. Areas have had issues with people joining the meeting with the intention of disrupting them. We should let people know we are meeting but the link only be sent out once the individual is checked. KR said this was the arrangement for the coffee mornings and had worked well.</li> <li>• BB asked the group to start to think about how the AGM will be conducted as well as the community conversation. KR to put on the agenda for September.</li> </ul>	<p><b>ACTION</b></p> <p><b>KR</b></p> <p><b>KR</b></p> <p><b>MB</b></p> <p><b>KR</b></p>
5.	<p><b>Doing things:</b></p> <p><u>A. Top Trumps</u></p> <p>RT updated the group on progress so far with this. The Sample Pack has now been delivered and he was pleased with how this had turned out. The leaflet opened as planned and a QR code has been added to link to the BBL website so a map can be added when we are ready to do so. When seeing the cards, it was noted that there were a few typos and RT and MB will work on these so the final file can be uploaded for the main order.</p> <p>The total cost of the project is now £3722.88 as the pack will now contain 62 cards and will be split between the Boston Town Heritage Project (£1800) and BBL (£1922.88). KR asked for confirmation DB was happy with the proposed method of purchase. He is. The project group will now need to decide how many will be provided for sales and how many will be used for promotions and giveaways.</p> <p>RT also noted that he had discussed the cards at a recent Public Realm meeting and in discussion with Nick from Transported it was discovered that he is looking at walking tour of Boston, with a possible funding link with Active Lincolnshire. The cards have now been renumbered to form a potential of four separate short walks when plotted on a map. RT is going to investigate this further. FT will discuss this with Luke Skerritt of BBC and how to move this forward. She also asked how long the walks are likely to be. RT believes the</p>	<p><b>RT</b></p> <p><b>FT</b></p>

<p>longest circuit will be just over a mile. FT feels they may be suitable for the Health Walk group. The group are looking forward to seeing the final products.</p>	<p><b>ACTION</b></p>
<p><u>B. Hand Sanitiser Stations Project</u>  KR explained that since the last meeting she had been investigating purchasing automatic hand sanitiser stations for community venues in town. Five locations were identified and KR had emailed to ask if they would like a unit for their venues. All replied that they would and thanked the residents for their kind donation. BBL purchased five units, stands, 5L of hand sanitiser and packs of batteries for these. KR showed the group pictures of the units at The Local Community Centre, the Len Medlock Voluntary Centre and Fydell House. A further two have been donated to Centenary and the Blenkin Memorial Hall as this is now the location of the town's Food Bank. The group were pleased with the outcome of the project. BB asked if this could be promoted on Workplace and that a copy of the slides be sent to him.</p>	<p><b>KR</b></p>
<p><u>C. Headway Lincolnshire PPE Application</u>  KR explained that she had received an application via the Community Chest from Headway Lincolnshire for PPE. While the Funding Panel meets next month, KR brought this to the attention of the residents as previously funded PPE production earlier in the pandemic. The group wished to agree to funding this but not out of the Community Chest funding and to continue to use the money set aside for BBL events as this was unlikely to be used this year. KR will contact Headway to let them know the residents decision.</p>	<p><b>KR</b></p>
<p><u>D. Central Park Community Project</u>  FT gave the group an update on the Central Park Community Project. The Multi-use Sports Area and table tennis tables have now been completed and work is now underway on the Skate Park. It is hoped that this will be completed in the next five weeks. At this point, Phase 3 can then start. This is the Community Garden area, which will also house one of the buoys from the Buoys Project. FT showed the group the plans for the area and the costings for the development. While the majority of funding looks to be secured there is a £3,000 shortfall and she asked if Boston Big Local would be able to fund this. BB asked if there would be underspend in Theme 2. RT enquired about the two unallocated Arts Projects funding from Theme 1. KR explained that these had been set aside for potentially being used by the Artist In Residence programme however since COVID-19 this has gone quiet so remain unallocated. RT proposed that these are used. The group present were in favour of this. KR to email those unable to attend to ask if they too were happy for this and let FT know of the outcome.</p>	<p><b>KR</b></p>
<p>JR asked the group what the timescale of the project would be. FT explained that once the Skate Park is complete, work on the plinth for the buoy can be put in. The work on the garden will start once the buoy is in place as the mosaic work will be done on site. The skate park in Skirbeck Road will then be removed. There are currently no plans for that park but FT will be working on that in the future. As an aside, KR asked about Woodville Road park as this recently had a travelling community. FT said that it wasn't good news and she would be visiting the site on Friday to assess the situation but initial reports suggest that the Pirate Ship has been damaged. MB asked if there would be repercussions for the travelling community. FT will feedback to the group at the next meeting.</p>	<p><b>FT</b></p>

6.	<p><b>Communications Update:</b> The newsletter had now been printed and the Rotary would be out delivering in the next week. He has been working on the Top Trumps card with RT and is intending on promoting the September funding round and writing posts about the hand sanitiser units too.</p>	<b>ACTION</b>
7.	<p><b>A.O.B.</b></p> <ul style="list-style-type: none"> <li>• KR reported that she and JR had attended a session at Connects At Home regarding Universal Basic Income. The UBI group are exploring options for pilots in Local Trust area and have come back with some dates in September to discuss this with residents. KR will forward the email and look to arrange a separate meeting to discuss this further.</li> <li>• KR noted that she had heard from the Butterfly Hospice of their intention to cancel the Strictly Lincolnshire event and are intending on returning the funding to BBL</li> <li>• FT confirmed that the money from Active Lincolnshire for the BOSFIT extension has now been received. She asked about the SLA. KR explained it would be an amendment to the existing SLA and she will send this through.</li> <li>• RT reported that there would be two trees removed when the buoys will be installed but had been told that they would either be replanted elsewhere in the town or a replacement tree would be planted. He confirmed that the tree on the roundabout near LMVC would be removed and the second tree was a relatively new tree planted near the foot bridge.</li> <li>• RT had received a call today from Lincolnshire Credit Union. The organisation had now formally merged with Nottingham Credit Union and they are reconciling accounts. There is £2,657.50 of BBL funding set aside in the LCU accounts and he had been asked what the group would like to do about it. If the group were happy, he would suggest that he and KR meet with the new Chief Officer to discuss a way forward with this. The group agreed. RT to make contact.</li> </ul>	<p><b>KR</b></p> <p><b>KR</b></p> <p><b>RT</b></p>
8.	<p><b>Date &amp; Time of next meeting: Tuesday 1<sup>st</sup> September – Community Chest and Events Funding Panel Meeting, Thursday 10<sup>th</sup> September - Residents Panel Meeting, both 5pm and via Zoom assuming the situation remains the same.</b></p>	

Meeting finished at 6.27pm